



# NEW HAMPSHIRE DEMOCRATIC PARTY

## **Press Secretary**

The New Hampshire Democratic Party is seeking an experienced Press Secretary to assist the Communications Team in implementation of the state communications efforts.

### **Your day-to-day will consist of:**

- Daily tracking of state and national legislative efforts as it relates to the Democratic Party and issues facing our membership;
- Monitoring news media.
- Drafting and monitoring social media throughout the day and keeping our leaders informed as events unfold;
- Writing press releases, statements, media advisories, talking points, op-eds, and other press-ready materials.
- Working with other members of the Communications Department to fulfill research needs and goals, including, but not limited to assisting in rapid response efforts and for other duties as assigned.
- Organizing press events including recruiting speakers.
- Answering reporters' queries and pitching press events.

### **Desired Skills/Qualifications:**

- Previous experience of at least one full campaign or advocacy campaign cycle working in a communications role
- Strong interest in New Hampshire Democratic politics
- On-the-record experience
- Experience managing all aspects of digital and social media
- Excellent writing skills
- Demonstrated abilities in work in a fast-paced environment

### **How to Apply:**

To apply please send a cover letter, resume, and at least two writing samples (press release and letter to the editor or op-ed) to resumes@nhdp.org. Salary range is \$40,000 to \$47,000 depending on level of experience. Please list “Press Secretary Application” in the subject line. No calls, please. Remote work is encouraged during the covid-19 pandemic; it is expected that the Press Secretary will move to NH once remote work ends.

Position will be open until filled and applications will be reviewed on a rolling basis.

### **Background - Our Party**

New Hampshire Democrats stand for policies that support strong, healthy communities and families, a strong economy with opportunities for growth and a fundamental system of fairness and justice. Democrats are committed to spurring job creation, building our infrastructure, and bringing fairness and opportunity to our economy and our civic life. We believe that healthy communities and strong families are essential to the well-being of our citizens and to our ability to foster business development and a vibrant economy. We are committed to upholding the right of every eligible voter to cast their ballot free from unnecessary restrictions. We pledge a government that works collaboratively across the aisle to address the issues that matter to the people of New Hampshire.

**The New Hampshire Democratic Party is an equal opportunity employer committed to creating an inclusive workplace. The NHDP is dedicated to the achievement of equality of opportunity for all its employees and applicants for employment without regard to race, color, religion, sex, gender identity, sexual orientation, marital status, age, national origin or disability.**