

TEXAS DEMOCRATS

Apartment Program Manager

This person oversees a statewide program that coordinates with county parties and campaigns to hang voter registration forms on the doors of apartments in which the buildings are believed to have a significant number of unregistered but eligible voters who are likely to be Democrats.

Core Responsibilities

- Work with the Data team and research voter registration trends and data to create the profile of apartment buildings we want to target
- Create tracking systems to support volunteer-led door hanging
- Curate and disseminate best practices for apartment door hanging
- Identify the language access needs of the program and implement the program to support unregistered voters who need voter registration support in languages other than English
- Support other voter registration work, as needed/assigned

Required Skills & Experience

- You have at least 3 years of professional experience, in or outside of the political world
- You have participated in door-to-door canvassing efforts for a political candidate or issue advocacy
- You have managed and organized data as part of your work -- you are very comfortable with Google Forms and Google Sheets
- You are a team player who is good at building and maintaining bidirectional, collaborative professional relationships

Required Tools

- Reliable transportation -- You will be required to travel within the state to support the program

You will be asked to provide proof of COVID-19 vaccination prior to your first day.

Compensation & Logistics

- **Start Date:** ASAP
- **Employment Type:** Cycle (through November 2022)
- **Reports To:** Voter Registration Director

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- **Location:** Austin, TX
- **Salary:** \$55,000-\$65,000/year
Employee health insurance premiums paid fully by employer

How to Apply:

Please [click here](#) and fill out this form to apply for this position.