



Regional Party Affairs Director

Position Title: Regional Party Affairs Director

Employment Status: Full Time / Exempt – Salaried

Supervisor: Party Affairs Director

About Ohio

Over the next year the Ohio Democratic Party (ODP) will build an organization to win highly consequential elections up and down the ballot. With new leadership comes a new vision for our Party, refocusing on the core fundamentals that move the needle. ODP is building back better as a focused, modern, and nimble force to elect Democrats statewide now and in the future.

Ohio is a top tier U.S. Senate pick up opportunity for national Democrats because of retiring Republican incumbents. The battle to save the Senate majority will be fought in Ohio. 2022 offers the chance to take control of the Ohio Supreme Court, make gains under new legislative maps, and win control of state government constitutional offices including Governor/Lt. Governor, Attorney General, Secretary of State, Treasurer, and Auditor. These opportunities give Democrats in Ohio early and strategic gains in rebuilding the Ohio Democratic Party.

About the Opportunities

The Ohio Democratic Party is seeking talented, passionate professionals to foster strategic relationships, implement political programming, and build the party at the regional level. This critical role oversees core functions of the Ohio Democratic Party for stakeholders and strategy for engagement with the full federation of Democratic partners. Regional Party Affairs Directors will serve as the Ohio Democratic Party's representative for their assigned region.

ODP intends to hire multiple Regional Party Affairs Directors across the state. Please indicate where you would want to live and work, especially if you have experience in a certain region.

Job Responsibilities

- Build and maintain relationships with county parties, Democratic elected officials, activists, grassroots leaders, labor leaders, political clubs, candidates, campaigns, elected officials, Democratic staffers, etc.
- Design and provide training with volunteers and activists on campaign management and tools like VoteBuilder, Reach, Mobilize, Action Network, etc.
- Help candidates to create and execute campaign plans.
- Work collaboratively with grassroots organizations and regional organizers on the Coordinated Campaign and other campaigns
- Collaborate with county party leaders to help them build and improve their parties and build lasting infrastructure.

Qualifications:

At minimum, applicants should have:

- At least two years of experience on campaigns, in political/progressive organizations, and/or working for elected officials
- One full cycle in a field or community organizing role and can implement a basic organizing program with support (e.g. can cut turf, run phone banks, launch a canvass, recruit and coach volunteers, etc.)
- Presence, composure, and confidence to engage directly with leaders and lead trainings for large groups
- Interest in expanding political and campaign skillset (e.g., data, digital, VoteBuilder, advocacy, media, advance) and the broader ecosystem beyond individual campaigns
- Willingness to live in and travel around their region, including occasional evening and weekend commitments to engage with volunteers, and to come to the Ohio Democratic Party HQ in Columbus about twice a month. (Evenings and weekends will increase as we get closer to Election Day 2022.)
- A reputation for leading with integrity and making decisions with the input of the appropriate stakeholders
- Ability to avoid involvement or side-taking in regional intra-party controversies

Most competitive applicants would have:

- One full cycle as a mid-level or regional staffer with a statewide, congressional, coordinated, or issue campaign or state-based organization and/or as campaign manager role for a major local or state legislative race
- Ability to analyze and maintain data in spreadsheets and the voter file
- Ability to write and implement campaign, field, or program plans
- Commitment to staying at the Ohio Democratic Party through November 2022, and interest in continuing to work in Ohio beyond that

Core Competencies:

- Excellent in interpersonal skills and building relationships
- Understanding of Ohio's complex political and demographic realities
- Clear, effective, high-quality writer
- Highly communicative - responsive to internal and external requests, emails, and calls, within reason
- Multitasker - Able to juggle multiple activities yet not lose focus on top priorities or let something slip through the cracks
- Exceptional time management and organizational skills with the ability to manage multiple projects and competing priorities
- Committed to the values and practices of a diverse, equitable, and inclusive workplace with the ability to take feedback and learn
- A passion for training - developing leadership of staff and volunteers is second nature.

Personal Characteristics:

- Passionate and thoughtful about what and how they do work and whom they work with;
- Resilient, resourceful, and adaptive to priority shifts and change (big and small);
- Kind but willing to apply soft elbows when needed;
- Realistic but positive in outlook, not ego- or turf-driven, able to focus on opportunities when faced with challenges;
- Collaborative by nature;
- Fully invested in the success of Ohio Democrats;
- Valid driver's license.

Interested candidates should submit their resume, a detailed cover letter to HR Director Sarah Ross at SRoss@ohiodems.org. Applications will be taken on a rolling basis but candidates are encouraged to submit their materials by November 19, 2021. Currently these positions will last through the end of November 2022. The salary range for this position is \$4,500-\$5,000 per month.

ODP recognizes that our success requires us to be a place where a diverse mix of talented people want to come and do their best work. We are focused on building a staff that is diverse in race, gender and gender expression, sexual orientation, religion, ethnicity, national origin and all the other fascinating characteristics that make us different. Candidates of color, women, LGBTQI, and more are encouraged to apply.