



## **Elections Director, Democratic Party of Illinois**

The Democratic Party of Illinois (DPI) is seeking a dynamic individual to serve as the Elections Director. With new leadership comes a new vision for the DPI's electoral engagement, and the Elections Director will help reimagine and manage that portfolio. The Elections Director is a full-time, senior staff position that will manage the party's engagement of multiple in-state entities and candidate campaigns across the ballot as it relates to their elections in 2022.

## **About the Democratic Party of Illinois**

In the 2022 election cycle, the DPI will protect and elect Democrats up and down the ballot, while building the most active and inclusive party our state has ever seen. Our work is year-round, and our programs will focus on welcoming Illinois Democrats home to a party focused relentlessly on electing those who champion our causes and our communities. As we approach the largest cycle we'll see this decade, we seek outstanding applicants to help us achieve our mission of electing Democrats at all levels in 2022 and beyond.

## **What Will You Do?**

The Elections Director will set and manage strategic coordination for 2022 that ensures the DPI is utilizing its assets to most effectively support all Democratic nominees up and down the ballot. This work will be especially critical as candidates familiarize themselves with their new districts, and is crucial in our efforts to build the Democratic Party and expand our majorities.

## **Responsibilities Include:**

- In partnership with the senior leadership team, creating a strategic plan for DPI's electoral involvement in 2022;
- Building relationships with individual campaigns, legislative caucuses, and related organizations that reflects DPI's priorities and the Illinois electoral landscape;
- Understanding DPI's unique assets and how they can best support into each stakeholders pathway to victory;
- Coordinating the use of those assets (and others) amongst individual campaigns and collectively across all Democratic nominees in 2022;
- Managing a small team to facilitate the use of DPI's assets as they relate to electoral campaigns;
- Integrating with other DPI departments to provide a holistic support experience for electoral stakeholders;
- Other duties as assigned.



## **Who Are You?**

The ideal candidate will be a passionate promoter of Democratic values, and have staff experience in multiple areas of campaign work. Candidates should believe to their core in the power of building community, and should be excited to cement this value in the Democratic Party.

## **Qualifications:**

- At least two cycles of senior-level campaign experience;
- Knowledge of the tactics and tools needed to run an effective, modern campaign;
- Demonstrated experience drafting and tracking strategic plans and budgets;
- Excellent interpersonal skills and a demonstrated ability to mediate between and balance the needs of multiple stakeholders;
- Ability to work in a fast-paced environment, while remaining detail-oriented and focused on deadlines;
- General understanding of campaign-finance laws and other applicable federal and state regulations governing state party program;
- Resilient, resourceful, and adaptive to priority shifts and change (big and small);
- Demonstrated ability to hire and manage a diverse staff and volunteers remotely using a metrics driven approach;
- Understanding of Illinois' complex political and demographic realities is preferred.

## **Job Details**

Applicants must live in Illinois. Fully-remote applicants considered, but preference given to applicants who can work in-office either in Chicago or Springfield. Applicants must have the ability to travel throughout the state for up to several days at a time and must have a valid driver's license.

The salary range for this role is \$80,000 - \$95,000, and is commensurate with experience. DPI also offers a generous benefits package with the opportunity for growth.

## **How To Apply**

Interested candidates should send an introductory email and their resume to [careers@ildems.com](mailto:careers@ildems.com). Interviews will be conducted on a rolling basis. Preference given to applicants who apply by Jan. 18, 2022.

The Democratic Party of Illinois is committed to diversity among its staff and recognizes that its continued success requires the highest commitment to hiring and retaining a diverse staff that provides the best quality services to our mission. DPI is an equal opportunity employer and it is



DPI's policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, national origin, religion, sexual orientation, gender identity, ethnic identity, physical disability, or any other legally protected basis.