



Rural Organizing and Voter Registration Director Job Description

The Wyoming Democratic Party (WDP) seeks a Rural Organizing and Voter Registration Director to create and run the voter registration program in conjunction with county parties as well as create and run the rural field program for the 2022 election cycle.

Main duties will include:

- Create and direct the voter registration program with an emphasis on rural communities
 - Work in conjunction with county parties and local candidates to create a sustainable program that will increase democratic voter registration throughout the state
- Create and direct the rural field organizing program
 - Work in partnership with local candidates and county parties to encourage higher voter participation in rural areas
 - Innovate with new and existing ways to reach rural voters

Other duties will include:

- Help in both preparing for and actualizing campaign and GOTV plans for local elections
- Organize county-based and grassroots projects meant to train and assist local parties and candidates
- Find resources for training and pass them onto counties in their efforts to win elections
- Provide guidance, support, and tools to help campaigns reach their goals
- Assist with voter file (VAN) training and usage
- Providing regular training, tools, and technical assistance to county parties and candidate campaign
- Cultivate relationships with local leaders and providing them with ongoing training and party-building exercises
- Assist in community-based candidate mapping and recruitment projects

Requirements:

- Located in or willing to relocate to Wyoming
- Excellent written and verbal communications skills
- Exceptional people skills and patience

- Responsive and positive team player who enjoys versatility and constant new challenges;
- Able to keep composure in an often-stressful environment,
- Possess the ability to juggle multiple priorities and projects at the same time, and meet deadlines under pressure.
- A desire to learn on the job and meet any challenge with a positive attitude and with the ability to hold yourself and others accountable for reaching goals.

Preferred additional skills and requirements:

- Campaign or other political experience
- Political or nonprofit organizing
- Understanding of the political process in Wyoming
- Votebuilder experience

Salary and benefits:

- \$4,000 monthly salary
- QSERA health reimbursement account
- Supplemental insurance offerings
- Based anywhere in Wyoming with regular travel to all 23 counties
- Flexible work hours
- Reports to Executive Director
- **POSITION START AND END DATES:** June 1, 2022, to November 15, 2022.
 - Possibility of full-time permanent position

Please email Sarah Hunt at sarah@wyodemocrats.org, with a resume and a brief explanation of why you want to work to elect Democrats in Wyoming. Applicants based in Wyoming will be given preference.

The Wyoming Democratic Party is an Equal Opportunity Employer and does not discriminate against any applicant for employment, or any employee, because of age, color, sex, disability, national origin, race, religion, sexual orientation, gender identity, or veteran status