



## **2023 Louisiana Democratic Party - Organizing Director**

The Organizing Director will be responsible for designing, managing, implementing, and executing the field program objectives across the state. This ideal candidate will have a collaborative approach to problem solving, a strategic mind, and the ability to lead and inspire a diverse group of stakeholders, organizers and volunteers. The Organizing Director will work in close coordination with the Executive Director. This is a full-time salary, exempt position based in Baton Rouge, Louisiana.

### **Tasks & Responsibilities**

- Responsible for the activities of the Organizing Department and staff of the Louisiana Democratic Party. Including but not limited to hiring, training, supervising, and implementing clear goals and accountability measures for the Organizing Department.
- Oversees the planning and assignment of department projects for Democratic Parish Executive Committees (DPEC) and Democratic State Central Committee (DSCC) members organizing; research requests; voter outreach and voter registration strategies and development; organizing communications (internal and external).
- Provides strategic advice and guidance to ensure effectiveness and quality control of the delivery of state-wide programs and campaigns and take on a leadership role in developing strategic plans and goals; operationalizes the strategic plan.
- Represents the Louisiana Democratic Party in external forums as required and maintains relationships with community organizations, elected officials, and labor groups.
- Other duties as assigned

### **Desired Skills & Qualifications**

- 3-5 years of relevant experience working for an electoral campaign, advocacy organization, or firm, with at least one year in a leadership position
- Prior staff management experience
- Strong data, targeting and voter file experience
- Proficiency in NGP/VAN
- Strong time management, verbal, interpersonal and written communication skills and ability to work well and remain calm under pressure.
- Strong organizational skills and the ability to multitask and prioritize projects while working on a deadline
- A desire to thrive in a fast-paced work environment and take a solutions oriented approach to unique problems
- Proficiency in Google workspace applications, including Gmail, Google Docs, Google Sheets, and Google Slides
- Commitment to fostering an inclusive workplace and an ability to demonstrate multicultural competence
- Ability to collaborate with a diverse group of stakeholders

- Access to a smartphone and laptop
- Ability to regularly work irregular hours and weekends
- Ability to travel

This role will be based in person in Baton Rouge, and the ability to work remotely will not be available. Salary is **\$62,000/year**.

### **How to Apply**

If interested in applying, please submit your resume here: [Link](#).

*The Louisiana Democratic Party is an Equal Opportunity Employer and does not discriminate in hiring or employment on the basis of race, color, religion, national origin, gender identity and expression, marital status, sexual orientation, age, disability, veteran status or any other characteristic protected by federal, state, or local law. Women, people of color, members of the LGBTQ community, and members of historically disenfranchised groups are especially welcome and encouraged to apply.*