Communications Manager, Democratic Party of Kansas

Why Kansas:
The state of Kansas, led by Kansas Democrats, ignited the country when we were the first state to vote on abortion access after the Supreme Court overturned Roe v. Wade. On August 2, 2022, Kansas overwhelmingly voted "No" on an amendment to our state’s constitution that would have stripped women of their right to reproductive choice. Then in November, Kansas re-elected Democratic Governor Laura Kelly, current Vice Chair of the Democratic Governors Association, along with Congresswoman, Democratic Representative Sharice Davids. The Kansas Democratic Party is committed to harnessing that momentum to build a strong and modern state party with a priority focus on electing more Democrats!

About the Position:
The Kansas Democratic Party (KDP) is looking for a skilled, versatile professional to fill the full-time role of Communications Manager. This person will report directly to the KDP Executive Director and work closely with the Chair, KDP staff, and political allies.

Primary Responsibilities:

- Work closely with State Party staff and maintain strong relationships with in-state allies to create and execute strategic communications.
- Draft press releases, op-eds, events, rapid response, etc. and identify opportunities for earned media.
- Manage and publish social media posts and website updates; effectively share social posts from Kansas Democratic elected officials.
- Monitor in-state and national media for important developments.
- Use good political judgement and message discipline.
- Maintain accurate and updated press list.
- Coordinate with digital fundraising team to execute digital fundraising operation, including potentially drafting and sending email blasts.
- Prepare Party Chair, Executive Director, surrogates, and others for interviews.
- Other duties as assigned.

Highly Qualified Candidates will have:

- Excellent written, verbal, initiative, and analytical skills.
- Previous communication (ideally political communication) experience utilizing some or many of the responsibilities described above, or relatable skills.
- Experience with graphic design, InDesign, NGP VAN, Canva, WordPress and/or HTML, etc.
- Experience working effectively with a team and with outside stakeholders, including strong interpersonal skills.
- Ability to prioritize work and time and multi-task in a fast-paced environment while effectively meeting deadlines.
• Ability to manage up and manage across.
• Growth mindset, coachable, and willing to take and give constructive feedback.
• Prior lived and/or professional experience in Kansas. (Must be willing to live in Kansas.)
• Knowledge of and experience with rural communities.
• High attention to detail.
• Be a team player.
• Lead with integrity and maintain a high level of confidentiality.

Salary range ($48K - $55K). Health insurance and paid time off included in the benefits package.

Application Instructions
Applicants should email a resume, one writing sample of your choice, and two professional references to Andriy@kansasdems.org. Interviews will occur on a rolling basis. We are looking to move quickly, and the target start date for the hire is early August.

The Kansas Democratic Party is committed to attracting and retaining a diverse workforce and is an equal opportunity employer that does not discriminate on the basis of race, color, religion, sex, creed, sexual orientation, gender identity or expression, pregnancy, national or ethnic origin, disability, age, marital, veteran or economic status, or any other legally protected basis. The Kansas Democratic Party is committed to providing reasonable accommodations to individuals with disabilities in the hiring process and on the job, as required by applicable law. Please contact us for any accommodations needed in the hiring process.

Paid for by the Kansas Democratic Party
Vicky Hiatt, Treasurer
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