

## **Campaign Manager for State Supreme Court Campaign**

Illinois campaign **seeks a** Campaign Manager for an Illinois Supreme Court campaign. Position oversees all aspects of the race including budgeting, fundraising, managing consultants, field and communications. The campaign manager will report to the candidate and work with other key stakeholders.

**Job Description:** This position is an important role with a wide range of responsibilities, serving as campaign manager, trusted advisor, and strategic asset for the Supreme Court candidate.

Immediate responsibilities include developing the candidate's strategic blueprint for victory. Position requires a person who is a true catalyst in starting up programs and making change and progress happen quickly, and one who can work collaboratively with stakeholders, campaign staff and supporters, regional party and elected officials, other Democratic candidates, and other actors necessary for victory. To that end, primary duties include:

- Direct all campaign activities, including the supervision of staff.
- Develop written campaign plan, budget, timelines, necessary critical actions, staffing needs, etc.
- Manage relationships with consultant team, stakeholders and local leaders.
- Execute and administer the campaign budget and strategy.
- Oversee and ensure successful execution of local and state campaign press strategy.
- Manage candidate's daily schedule.
- Implement a robust finance program.
- Coordinate an outreach program contacting and mobilizing a network of supporters throughout the district.
- Any and all other aspects of managing a winning campaign.

### **Qualifications:**

- Minimum two cycles campaign management experience
- Proven leadership abilities
- Dedication to Democratic values
- Strong interpersonal skills
- Strong track record in grassroots organizing
- Proven fundraising ability/skills

**Location/Other Logistics:** This position requires significant amounts of time on a monthly and weekly basis. Travel is required primarily within the Supreme Court District, though travel elsewhere in the state may occasionally be necessary for the purpose of meetings, endorsement sessions, fundraisers, and other events.

Please send resume, three professional references and cover letter to [careers@ildems.com](mailto:careers@ildems.com).

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