

Kansas Coordinated Campaign Data Director

The 2020 Kansas Coordinated Campaign is seeking a top-tier, self motivated, and innovative Data Director. They will be responsible for managing data administration for the coordinated team. This person will work closely with the Kansas Democratic Party and the organizing and mobilization departments to make sure that everyone has the tools they need to use VAN. They will report to the Coordinated Campaign Director. This is a cycle position, with employment through November 15, 2020. Although the Kansas Democratic Party is based in Topeka, Kansas this position can be remote for the cycle.

Key Responsibilities:

- Work with in-state and national stakeholders to accomplish the following:
 - Build volunteer recruitment and contact target universes for the Organizing Team
 - Design and build reports and tools for state teams and partners in line with key programmatic priorities, including, but not limited to Organizing, Digital, and Voter Protection Teams
- Lead VAN support team, including:
 - Responding to and maintaining a ticketing system for data support requests and flags
 - Overseeing VAN account requests and creation
 - Collaborating with other departments to develop training curriculum
- Manage imports and exports for voter contact tools, including texting, dialing, and relational platforms

Preferred Skills & Qualifications:

- At least one previous cycle of campaign experience as a member of an Analytics team, or equivalent political experience in a technical role
- Knowledge of VAN/Votebuilder – especially as an administrator
- A technical skill set that includes proficiency in a variety of programming languages/software such as (but not limited to) MS Excel, Google Suite, SQL, Tableau, Google Data Studio, Javascript, Python, R, QGIS, Phoenix, and BigQuery
- A desire to thrive in a fast-paced work environment and work with others to implement creative solutions to unique problems
- A track record of prioritizing projects with the ability to be both self-directed and to delegate tasks to others
- Strong organizational skills and attention to detail
- Ability to work long and irregular hours in a fast paced, metrics-driven work environment
- Commitment to electing all Democrats on the ballot

To Apply:

- This is a full-time position. This position is available immediately. Salary is commensurate with experience. Please send a resume and three professional references electronically to hannah@kansasdems.org with the subject: "Data Director." Applications will be accepted until the position is filled.

No person shall be discriminated against in seeking employment with the Kansas Democratic Party because of race, color, religion, gender, age, national origin, ancestry, marital status, height, weight, creed, sexual orientation, gender identity, economic status or disability.