Coordinated Campaign Director
State-wide

Job Summary
The Wyoming Democratic Party is hiring a Coordinated Campaign Director (CCD) who will develop and oversee the 2020 Coordinated Campaign plan in tandem with the Executive Director. The 2020 Coordinated Campaign has unprecedented opportunities to impact key races at all levels of office including multiple state legislative and federal races. The CCD will build a coalition of partner groups including grassroots and grasstops organizations to develop and help fund the Coordinated Campaign.

The CCD must live in Wyoming and may work remotely but must be willing to travel for work.

Responsibilities and Duties
- Draft the Coordinated Campaign plan and budget
- Manage the statewide Coordinated Campaign, and offer coordination and support to partnering candidates and their campaigns
- Hire and supervise the Wyoming Coordinated Campaign (WyCC) field staff
- Serve as a liaison for the State Party with allied groups
- Work with local party organizations to elect Democrats
- Oversee and develop a statewide GOTV Plan to support Democrats up and down the ticket
- Recruit partner organizations to the Coordinated Campaign Table
- Communicate regularly with partners to collaborate, share information, and track progress toward goals
- Other duties as assigned

Qualifications and Skills
- Understanding of political campaign principles and tactics.
- Working knowledge of Coordinated Campaigns and how they function
- Ability to develop, propose and implement a campaign budget
- Understanding of Federal and State of Wyoming campaign finance laws.
• Understanding of common technology, familiarity with cell phones, comfortable using programs such as Votebuilder, and the ability to learn new tools.
• Must be able to communicate clearly both verbally and written
• Excellent time management, and task organizing skills
• Be a fast learner.
• Be resourceful and able to solve problems on one's own.
• Have a personality strong enough to stand up for political necessities and for State Party needs in situations that require it.
• Political or campaign experience required.
• Understand targeting and voter modeling techniques
• Demonstrated strong leadership and management experience
• Positive, energetic attitude

Benefits
Job Type: Full-time, Temporary
Salary: $4,000 a month
Health Stipend, Cell Phone Stipend

The Wyoming Democratic Party is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff. WDP is an equal opportunity employer.

Submit a resume, cover letter, and 3 references to Sarah@wyodems.org