Position Title: Lead Field Organizer  
Location: Alaska  
Reports to: Coordinated Campaign Director/Executive Director  
Salary: $2500 per month  
Term of Employment: Through Nov. 2020  

The Alaska Democratic Party is hiring a full-time Lead Field Organizer for the 2020 Coordinated Campaign to work on competitive races up and down the ticket. The individual will be responsible for executing the statewide field plan and will be a direct report to the Coordinated Campaign Director. As the local face of the Alaska Democratic Party the lead organizer must possess strong social skills, a desire to elect Democrats, and be committed to giving their best effort at all times.

Organizers will be expected to relocate to Alaska. Accordingly, organizers must possess reliable transportation, a valid driver’s license, and most importantly the ability to be self-directed and to function independently.

Experience as an organizer or in the field is preferable but training will be held for all staff and those seeking their first job in politics are encouraged to apply.

**Responsibilities and Duties**

- Identify, recruit, manage, and train volunteers to conduct voter contact.
- Prepare phased volunteer and outreach plan.
- Lead/train volunteers through the various phases of the campaign
- Ensure accurate collection and entry of data
- Provide the Coordinated Campaign Director with quantitative and qualitative reports as part of an ongoing evaluation of the program’s success
- Cooperate with Regional and District party leaders to achieve shared goals and grow local organizations
- Present metrics/goals for volunteer recruitment, voter contact and other designed program elements, and path to attain goals.
- Hit all metrics/goals for volunteer recruitment, voter contact and other program elements
- Oversee digital organizer
- Support local Democratic organizations by keeping office hours and lending help when available
Qualifications:

- Organizational skills and ability to meet strict deadlines
- Excellent written and verbal communication skills
- Must be a self-starter and be able to work independently and as part of a team
- Commitment to the election of Democrats up and down the ballot
- Adaptable to changing needs and program priorities
- Positive attitude required
- Previous political campaign experience a plus
- Experience with Votebuilder and volunteer management programs a plus

How to Apply: Interested candidates should email their resume and cover letter to jobs@akdems.org. Please include “Lead Field Organizer” in the subject line. Position will be open until filled. Applications will be reviewed on a rolling basis.

The Alaska Democratic Party is an equal opportunity employer committed to creating an inclusive workplace. The Alaska Democratic Party is dedicated to achieving equality of opportunity for all employees and applicants for employment without regard to race, color, religion, sex, gender identity, sexual orientation, marital status, age, national origin, or disability. We welcome all applicants.