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Overview

The 2022 Pennsylvania Democratic Coordinated Campaign is seeking a highly motivated, passionate, and talented Coordinated Campaign Manager for our statewide program. The Coordinated Campaign Manager will report directly to the Executive Director.

Key Responsibilities:

- Direct all coordinated campaign activities.
- Develop written campaign plan, budget, timelines, necessary critical actions, staffing, etc.
- Manage relationships with consultant team, State Party, and stakeholders.
- Create and administer the campaign budget and strategy in consultant with party leadership.
- Oversee and ensure successful execution of local and state campaign communication strategy.
- Coordinate directly and effectively with the State Party.
- Ensure accountability of staff, programs, and activities by developing, setting, and implementing performance milestones, and ensuring these milestones are met and progress is continual demonstrated toward their fulfillment.
- Any and all other aspects of managing a winning campaign

Skills & Qualifications:

- Minimum four years/cycles campaign management experience
- Proven leadership abilities
- Prior experience managing a statewide budget
- A dedication to Democratic values
- Strong interpersonal skills
- A strong track record in grassroots organizations
- Proven fundraising ability/skills

The Pennsylvania Democratic Party (PDP), is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. The PDP is an equal opportunity employer and prohibits discrimination of employment, promotion, compensation, terms, conditions, or privileges of employment on the basis of gender, disability, race, age, national origin, color, creed, sexual orientation, sex (including marital and parental status), gender identity and expression, religion, economic status, ethnic identity, veteran's status, or any other basis prohibited by applicable law.

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